



## Parent Handbook

*Downloadable Copy*

### Attendance

We expect children to attend school each day and to be on time. Lateness disrupts the day for the child and the lesson for other children. If your child is not in school for any reason, our policy at The Crescent is to telephone families on the first day of absence, this is in place to keep your child safe.

### School Day Times

Morning: Gates open at **08:30am**

Morning: Gates close at **08:50am** please take your child to main reception if you arrive after this time to sign them in using our INVENTORY system.

End of Day: Gates open at **3:10pm**

End of Day: Gates close at **3:20pm** if for unforeseen circumstances you are running late please contact the school office as soon as possible. Children collected after 3.40pm will be sent to after school club which will incur a charge.

### Lunch Times

**KS1:** Reception, Year 1, Year 2, Year 3 - **11:30 - 12:30**

**KS2:** Year 4, Year 5, Year 6 - **12:30 – 1:30**

Children may have packed lunch or school lunch. There is a wide variety of foods on the menu with vegetarian options available every day. Water is provided to encourage a balanced healthy diet. Please do not send children into school with glass containers or cans.

### Meetings

If you would like to request a meeting with your child's class teacher or any member of school staff please in the first instance speak with main reception who will be able to signpost you to contact details or the staff members availability.

## Uniform

Children from Reception through to Year 6 are expected to attend school in the Crescent Primary uniform. Children are expected to wear black school shoes with their uniform and a black or grey skirt/ trousers as appropriate.

Good quality- second hand school uniform is available to buy onsite, please speak to main reception for prices, variety and stock.

### KS1



### KS2

